

PAUL DORAN

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REFERENCES

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OBJECTIVE & ABOUT

Hi! My name is Paul Doran. I am looking for jobs that will allow me to hone and employ the use of my skills in web, graphics, marketing, and related fields.

I have always had a passion for computers. I have used my experience in web design and graphics to manage & develop websites, as well as create logos, flyers, brochures, etc. for Texas Tech University, professional UFC fighter Jessica Eye, DJ Nasha, and multiple other companies including All Star Home Group Realty, ResuMakers.com, Highlands Natural Resources, Alfson Energy, Glow Station, Jimenez Bakery, Just Media Studios, The Copy Outlet, and many other small projects.

I have a keen eye for detail, and a great deal of organizational sense—especially when it comes to digital content. I am also a quick typer at speeds up to 100 words per minute and have knowledge in SEO, web analytics, social media, Microsoft Office, and photography, as well as in Adobe & related software involved with video editing, music editing, and audio transcription. I am also quite adept at fixing computer and software issues, removing viruses and malware, and using computers in an effective and efficient way.

On a more personal note, I enjoy tennis and played on varsity & junior varsity teams in high school. Music is also a passion of mine, and I have played and taken classes for guitar, piano, and violin in the past. Other interests of mine include photography, travel, space, and science.

You can see more of the work I've done and more info via my online portfolio at PaulMDoran.com

Sincerely,
Paul Doran

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ACTIVITIES & HONORS

- (2015) **2nd Place, Texas Tech Appathon**
 - 24-hour mobile app development competition
- (2014) **Social media plan, City of Arlington, Texas CVB**
 - Produced and presented for Arlington Convention & Visitors Bureau
- (2014) **2nd Place, Texas Tech Appathon**
 - 24-hour mobile app development competition
- (2009) **Scholarship, Fort Bliss OCSA**
 - Awarded by the Fort Bliss Officer and Spouses' Association
- (2009) **Certification, Adobe Freehand**
 - Received through course in Adobe Freehand design software
- (2009) **Eagle Scout, Boy Scouts of America**
 - Highest rank in the Boy Scouts of America

SKILLS

Adobe & design software, web design & development, SEO & web analytics, Microsoft Office, typing up to 100wpm, social media, email marketing, photography, audio transcription, music & video editing, fixing computers & software, and effective & efficient computer use.

EXPERIENCE

DIGITAL MEDIA SPECIALIST (Nov 2018 - Present)

Colonial Companies

- Producing flyers, social graphics, postcards, brochures, videos, etc, for loan officers and staff
- Creating and updating web content, landing, pages, blogs, loan officer webpages, etc
- Taking and editing photos at various events, helping present social media webinars, and more!

WEB & MARKETING (Jul 2015 - Nov 2018)

All Star Home Group Realty

- Designed/managed websites for 15+ parent & subsidiary companies, and applied/tracked web analytics, security, and SEO
- Produced email marketing & social media campaigns and advertised for database of 50,000+ real estate investors
- Created graphics, flyers, business cards, banners, brochures, etc, as well as produced videos, presentations, powerpoints, and more!

WEB DESIGN INTERN (Sep 2014 - May 2015)

TTU College of Media & Communication

- Updated and created university webpages, using HTML, PHP, CSS, and JavaScript
- Handled college-related organizations' WordPress websites
- Managed databases for news updates, and XML feeds for iTunes & audio podcasts

EDUCATION

BACHELOR OF ARTS DEGREE (2009 - 2015)

Texas Tech University (TTU)
Bachelor of Arts in Electronic Media & Communications.

INTERESTS



MUSIC



PHOTOGRAPHY



TENNIS



TRAVEL